



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with ASIS International Inc. for membership dues and renewal for FY2024-2025 for Safety, Security, & Emergency Preparedness. Fiscal Impact: \$245.00**

**Presenter(s):** John Thornton, Dean, Business Affairs Central

**What is the purpose of this contract and why is it needed?** Membership in professional organizations is crucial to keeping updated on best practices in the industry, networking with peers to compare solutions, and aid in personnel recruitment. ASIS provides industry best practices, professional certifications, training and access to standards and guidelines that reflect the latest research on a wide variety of security topics. Local chapters provide for networking that creates opportunities for brainstorming security solutions, reviewing security products, and collaborating on prevention and protection efforts.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** FD100, CC0246, GL 64502 (Memberships and Sponsorships).

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** Yes.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Student success is directly dependent on maintaining best practices and implementing innovative solutions to ensure a safe environment that supports learning.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

### FISCAL IMPACT:

Description: \$245.00 BU201 CC0246 FD100 PGH2\_17000000

09/24/24 CC0246 · Safety & Emergency Operations

(\$245.00)

# Jamonica Rolle

Jamonica Rolle, Vice Provost, Academic Affairs

8/29/2024

APPROVAL PATH: 12464 ASIS International Inc. - Membership Dues & Renewal FY2024-2025

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
2	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
3	Zaida Riollano	Procurement Approval		 Completed	
4	Rabia Azhar	CFO Review		 Completed	
4	Christine Sims	Budget Departmental Review		 Completed	
4	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
5	Board Clerk	Agenda Preparation		 Pending	
6	District Board of Trustees	Meeting	10/08/24 11:00 AM	 Pending	
7	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
8	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



1625 Prince Street  
 Alexandria, VA 22314-2818  
 USA  
 +1.703.519.6200  
 Fax: +1.703.519.6299  
 www.asisonline.org

# INVOICE

Invoice: 2024811

8/22/2024

**Billing**

Lynda Nation  
 Broward College  
 Broward College Administrative  
 Center 6400 NW 6th Way,  
 #1401/374  
 Fort Lauderdale, FL 33309  
 UNITED STATES

**Shipping**

Lynda Nation  
 Broward College  
 Broward College Administrative Center 6400 NW 6th Way,  
 #1401/374  
 Fort Lauderdale, FL 33309  
 UNITED STATES

Customer ID: 18870509

Description	Quantity	Price	Discount	Amount
Fort Lauderdale Chapter Affiliation	1	\$0.00	\$0.00	\$0.00
Regular Renewal membership Dues	1	\$245.00	\$0.00	\$245.00

Invoice Total	\$245.00
Taxes	\$0.00
Payments & Credits	\$0.00
<b>PLEASE PAY</b>	<b>\$245.00</b>

RETAIN THIS PORTION FOR YOUR RECORDS

PLEASE DETACH AND RETURN THE BELOW PORTION WITH YOUR PAYMENT

PREFERRED WAY TO PAY: **Login and pay at [www.asisonline.org](http://www.asisonline.org)**

Invoice: 2024811

Lynda Nation

Broward College

Customer ID: 18870509

Invoice Total	\$245.00
Foundation Suggested Contribution	\$ 30.00
Total Amount Enclosed in US Dollars	\$ _____

MAIL PAYMENT WITH THIS INVOICE TO:

ASIS International Inc  
 P.O. Box 69417  
 Baltimore, MD 21264-9417 USA

Please do not make name or address changes on this form.

